The mission of the Internship Program is to provide undergraduate and graduate students an opportunity to integrate theoretical knowledge gained in the classroom with practical job experience in preparation for post-graduate employment.

What is the Internship Program?
The internship program allows you to obtain on-the-job work experience that relates to your major or minor field of study while receiving academic credit.

For more information contact:

Moody College of Business Internship Program
204 Moody Hall
Post Office Box 43696
Lafayette, LA 70504-4347
337.482.5836
Internship@louisiana.edu
business.louisiana.edu/internship

Why should I participate in the Internship Program?

- Builds resume by providing a record of work experience which can help in securing full-time employment upon graduation.
- Helps develop self-confidence and a professional work ethic.
- Makes practical application of classroom principles and theories.
- Communicate and interact with professionals in the “world of work.”
- Build a network of professional contacts.
- Gain exposure to real-world scenarios in the workplace.
- Supports career development and performance management.
- Clarifies career goals through exposure to a variety of career opportunities.
- Return to the University with renewed interest and a new perspective on learning.
- Supplements other college financing.
- Earn academic credit toward graduation.

What are the minimum qualifications to participate in the Internship Program?

To be eligible for the Business Internship Program, you must:
1. Be enrolled in a major program of study in the Moody College of Business Administration at the University of Louisiana at Lafayette.
2. Have an adjusted GPA 2.5 or above (adjusted GPA of 2.3 for HMGT & PLRM majors ONLY).
3. Be classified as at least a Junior with Upper Division status.
4. Get approval from the Internship Advisor and the Internship Director.
5. Receive a salary of at least minimum wage (Exceptions made on occasion)
6. Additional course-specific requirements are listed in the Student Internship Application.

How do I participate in the Internship Program?

Step 1: Prepare a resume of prior educational and employment experience.
Step 2: Secure an internship position. You may look on the Moody College of Business Internship Moodle site to view available positions or actively seek your own internship and Career Fair or through listings on the Business Internship Moodle page.
Step 3: Complete the student internship application.
Step 4: Have your internship approved by your Internship Advisor. The advisors are assigned by major.
Step 5: Return the completed application to the Internship Coordinator in Moody Hall, Room 204. This must be done within 4 days after the start of classes each Fall and Spring semester and within 2 days of the start of each summer semester.
Step 6: Throughout the semester, follow the guidelines and requirements established by your internship advisor and work supervisor.