The primary objective of the business internship program is to provide meaningful on-the-job experience for students in a career-related field.

**What is the Internship Program?**
The program allows qualified business majors and minors to receive hands-on experience in the workplace with a position in your company while earning academic credit.

For more information contact:

**Moody College of Business Internship Program**
204 Moody Hall
P.O. Box 44347
Lafayette, LA
70504-4347
337.482.5836

Internship@louisiana.edu
http://moody.louisiana.edu/internship

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**What is in it for my company?**
The following are benefits for organizations sponsoring internships for UL business students:

- Cost effective way to fill short-term needs without long-term commitment (temporary or seasonal positions).
- Cost effective way to recruit and evaluate potential employees.
- Your permanent staff has more time for more important/creative assignments.
- Allows your employees to gain managerial experience by supervising interns.
- Gives you access to a pool of high quality, pre-professionals who are eager to learn as well as contribute to your organization.

**What is required of students?**
To ensure that your company has highly motivated, hard-working interns, the UL business students must meet the following requirements* to participate in the internship program:

- Have a minimum adjusted GPA of 2.5 (Adjusted GPA of 2.3 for HRTM and PLRM majors ONLY).
- Be classified as at least a Junior with Upper Division status.
- Be enrolled in a major or minor program of study in the Moody College of Business Administration at the University of Louisiana at Lafayette.
- During the internship, the student is required to work at least 150 hours (at least 280 hours for PLRM majors ONLY) in an area of business that complements and reinforces what the student has learned in the classroom.

*Please note: These are only the minimum qualifications; companies can request more stringent criteria.

**How do I develop an internship program for my company?**
The following suggestions will help you develop an internship program for your company:

- Complete the request for intern application (a semester in advance).
- Determine your organization's needs.
- Prepare job description.
- Interview and hire an intern.
- Assign meaningful duties.
- Develop project-related assignments that the intern can work on from start to finish.

**What is expected of my company?**
To ensure that the UL business student may gain insight and real-world knowledge from the internship experience, the business internship program expects the following from the sponsoring business:

- Require significant interaction between intern and supervisor/mentor.
- Assign the student to a supervisor/mentor who is knowledgeable and experienced in the area of expertise in which the intern is appointed.
- Orient the student to your company, its policies, procedures, and appropriate professional and clerical staff.
- Provide student with adequate resources necessary to accomplish job objectives.
- Assign and supervise tasks/responsibilities consistent with the student's role in the company.
- Allow the student to attend and participate in key business activities, such as interviews, meetings, and conferences, with their mentor/supervisor.